

Board Meeting

Friday April 22nd, 2022 – 12:30 p.m.

The Hub

*Not Approved*

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| ***Board Members Present***  Chair - Brad Monroe, Dresser-Rand/Siemens  Vice Chair - Brian George, Cutco Corporation  Treasurer - Richard Zink, Southern Tier West  Jeremy Martin, M-Tech-Design  Meme Yanetsko, Greater Olean Chamber  Greg Kloss, Olean General Hospital  Whitney Verbridge, Connecting Communities in Action  Mary Trzcinski, ACCES  Ryan Wilcox, Boundless Connections  Kathleen Martel, JCC- Olean  Rich Yeager, Olean Federal Credit Union  ***WDB Staff Present***  Jason Miller, Executive Director | ***Board Members Absent***  Ron Konka, Armor Building Supply  Ed Giardini Jr., Laborer’s Local 621  Dave Wilkinson, IBEW #106  Jack Searles, Cattaraugus County  Steve Simmons, Ask Chemicals  Frank McAndrew, NYSDOL  Jaime Gleason, Jones Memorial Hospital  Lesley Christman, ACCORD  Lisa Lee, Literacy West NY  Carissa Knapp, Allegany County  Carrie Haley- Wal-Mart  ***Guests Present***  Bret Marvin, Cattaraugus County One Stop |

##### Brad called the meeting to order at 12:31 p.m.

We did not have a quorum so we were not able to vote on any of the items presented. We did discuss them all though.

***Welcome and Introductions***

Brad welcomed everyone, since this was our first meeting in person in a long time, we did introductions.

***Approval of the 2/25//22 Meeting Minutes***

Reviewed the minutes of the February meeting. Since there was not quorum we could not vote to approve.

***One Stop Operation Report –Bret Marvin***

Bret - WIOA Adult/DW Monthly Report

68 Total Adults and DW served during March

3 Adults in training during March

0 DW in training during March

14 Adults funded to date this year

1 DW funded to date this year

5 Adults receiving Sup. Svcs. to date

1 DW receiving Sup. Svcs. To date

6 Adults and DW who found employment after training

17 Attendees at CPW

Training programs/Supp. Svcs. Funded:

We assisted two individuals attending Dental Assisting training, one individual with Welding, one individual with Medical Insurance and Billing, one individual with Phlebotomy, one individual with HVAC Essentials and Fundamentals, two individual with CDL-B, and five individuals with CDL-A training. We assisted six individuals with Supportive Services.

Positive Outcomes, Success Stories:

Customer was receiving unemployment. He had been employed at as a Heavy Equipment Operator, 40 hours per week, and earned $18.00 per hour. Employment ended due to a seasonal layoff. He was interested in attending CDL-A training at Buffalo Tractor Trailer Institute. Attended and completed training at BTTI – received class A CDL Joseph accepted employment with New York State DOT, as a Plow Driver, 40 hours per week, and earned $15.00 per hour – that employment ended January 10, 2022. Joseph started employment with Nextier Oilfield Solutions on January 20, 2022. He is employed as a Driver, 40 hours per week, and earns $25.00 per hour – also receiving a $7500 sign on bonus.

WIOA Youth Monthly Report

Number of Youth Served – Total 48 19 In school 29 Out of school.

* 16 youth are 16-17 years old
* 22 youth are 18-21 year olds 3 are re-enrolled age: 19, 21, 24
* 10 youth are 22-24 year olds
* 11 are parenting youth

Number of youth participating in work experience 27

Number of Youth hired into unsubsidized employment 10

Number of youth exited 21

15 Youth attending work experience at: Worth W. Smith, Park & Shop, JCC, Olean Medical Group, Olean High School, Perkins, Friendly’s, Holiday Inn Express, Randy’s Up the River,

3 Youth hired into unsubsidized employment

1 attending HSED $ attending work experience

1 attending Phlebotomy at BOCES

NY026751787 - Attending Work Experience at Park & Shop in Portville

TRADE ACT

6 Individuals in Training

1 – Mechanical Technology @ JCC

1 – Construction Supervision @ Alfred State

1 - Business Associates- Industrial Production Manager @ SNHU

1 - Lineman Training-Electrical Installer & Repairer w/ Crane Certification @ Southeast Lineman Training Center

1 - Information Technology – Purdue University Global

1 - Mechanical Technology Design - JCC

GAS CARDS

March 2022 – 16 gas cards issued for $400 to 5 customers for purposes of employment & training.

The Bus service is set to start taking payments again and we will be providing bus passes as well.

TRAINING through DSS – FFFS- (Flexible Fund for Family Services)

2 – Phlebotomy @ Olean BOCES

1 – Medical Insurance & Billing @ Olean BOCES

4 – Medical Office Assisting @ Olean BOCES

DSS (FFFS - Flexible Fund for Family Services) OJT’s

During March 22, the Cattaraugus One Stop was able to place 8 individuals into employment for the month of at the following employers: Woodside Tavern, Union Tea, Subway - Walmart, Service Store- Portville, Northstar Location Services, The Spot to Be restaurant, McHone Industries, All individuals are funded for the first 300 hours at a 100% wage reimbursement rate.

6 clothing allowances totaling $789.04.

2 - will be working 40 hours per week @ $15 per hour

1 - will be working 30 hours per week @ $15 per hour

1 – will be working 30 hours per week @ $13.20 per hour

1 - will be working 15 hours per week @ $13.20 per hour

1 – was terminated due to no show/no call

2 – left their OJT placements to take other jobs (better pay, better hours)

***Resolution – Approval of Candidate for Fiscal and Program Monitor***

RESOLUTION

Approval of Candidate for Administrative Assistant

Jason discussed the new Administrative Assistant Jessie Schwartz. With Executive Committee

approving her initial hire, she can start on Monday as planned. The Board will officially approve her at

the next board meeting

***Resolution – Approval of new Board Members***

RESOLUTION

Endorsement of New WDB Members

Brad read the resolution and Jason discussed the particulars. Kelly Gerrity Human Resources Manager of Great Lakes Cheese has agreed to become a Board Member. Since there was no quorum we could not vote on this and we will bring up again at the next Board meeting

***Director’s Report – Jason Miller***

PY22 Allocations

We just received our PY22 WIOA allocation planning estimates. Our area received a little more than a 10% increase in total. Taking our total funding for PY22 to $1,290,628, which is an increase of $119,773 from PY21. I will be working on budget numbers next week in order have Finance and Audit me to get figures out to the One Stops for budgeting. We do need to release a Youth RFP for the upcoming program year. Which I will be finishing up next week for Special Populations committee to review prior to releasing. This must be in place by July 1st.

Disability Resource Coordinator

We did get approval of our plan and budget for the Disability Resource Coordinator program. We have received our NOA for the funding and I have set up interviews for the position. We do have one potential candidate for the job. Once we actually have her hired, I will have the budget approved by the Board.

Great Lakes Cheese Job Fair

We have been working very closely with Great Lakes Cheese to recruit for their new product line as well for their new facility which has started construction already. I have been invited to the groundbreaking for Great Lakes next week in Franklinville.

***Round Table***

***Adjournment***

Meeting adjourned at 1:18p.m**.**